

From: Jaffrey NH Fire Chief David Chamberlain firechief@townofjaffrey.com

Subject: RE: Meeting - Meetinghouse Tower Project

Date: February 19, 2021 at 11:54 AM

To: Robert Stephenson rob@rs41.org, Jon Frederick jfrederick@townofjaffrey.com, Todd Croteau tcroteau@townofjaffrey.com, Rob Deschenes rdeschenes@townofjaffrey.com

Cc: Michael Petrovick mpetrovick@mjparchitect.com

DC

I have reserved the Fire Station and sent out a calendar invite for Tuesday March 2, 2021 at 9 am.

Please let me know if this date changes

The Fire Station has computer access and projector and screen to show images or other documents. Just bring what you want to display on a USB Drive or we can also use the internet to access items in the cloud or on a website.

Respectfully

David

David M Chamberlain
Fire Chief
Jaffrey NH Fire Department

Mailing Address

10 Goodnow Street
Jaffrey NH 03452

Fire Station

138 Turnpike Road Jaffrey NH 03452

EMERGENCY DIAL 911

Tel.(603)-532-8377

Fax(603)-532-7877

On Duty Fire Officer Cell

(603)-562-6030

E-Mail firechief@townofjaffrey.com

Website www.jaffreyfire.org

EVERYONE GOES HOME

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From: Robert Stephenson <rob@rs41.org>

Sent: Friday, February 19, 2021 11:37 AM

To: Jon Frederick <jfrederick@townofjaffrey.com>; Jaffrey NH Fire Chief David Chamberlain <firechief@townofjaffrey.com>; Todd Croteau <tcroteau@townofjaffrey.com>; Rob Deschenes <rdeschenes@townofjaffrey.com>

Cc: Michael Petrovick <mpetrovick@mjparchitect.com>

Subject: Meeting - Meetinghouse Tower Project

TO: Jon Frederick, David Chamberlain, Todd Croteau, Rob Deschenes

RE: Meetinghouse Tower Project

Hello,

I and Mike Petrovick—the architect retained by the Town of Jaffrey to assist in Meetinghouse Tower project due for construction in the Fall of this year—spoke yesterday and are proposing a meeting to include the six of us to discuss the project and to identify & determine issues, dates and responsibilities.

Mike and I propose the following:

Meet at 9am on **Tuesday, March 2, 2021**. (Snowdate: **Thursday, March 4**, 9am). Location: The Town Office meeting room or the Fire Station, your choice.

Agenda

- Project overview and update.
- Specific issues and tasks in the Tower:
 - Stairs
 - Floors
 - Lighting
 - Electrical
 - Plaster repair
 - Items to dispose of or to store elsewhere
- We are particularly interested in discussing all code issues.

Following the meeting, those who wish to and are available will go the Meetinghouse and further view and discuss these issues.

If there is a way to show images at the meeting, I can prepare a PowerPoint show to highlight specific conditions. It will probably feature some of the images presently at: <https://rs41.smugmug.com/Jaffrey/Meetinghouse/Meetinghouse-Tower-project/>

Please let me know if you will be able to attend this meeting and if you have any concerns not noted that should be addressed. If you have scheduling conflicts, suggest other nearby dates and we will try to pick other dates that will work for all.

Regards,

Rob

The project website is at <http://www.rs41.org/Meetinghouse/tower.htm>
Please review the Project Timeline before the

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meeting: <http://www.rs41.org/Meetinghouse/tower%20timeline.htm>

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